

DO NOT SEND THIS FORM TO THE PIPELINE

COMMERCIAL CHECK SUBMISSION FORM



For checks being mailed or delivered to our office, email or bring this form (prior to anticipated check arrival) to the admin for the office WHERE THE CHECK WILL BE ARRIVING:

Cool Springs: hope@benchmarkrealtyn.com Hendersonville: jasmine@benchmarkrealtyn.com

Midtown: tisha@benchmarkrealtyn.com Mt. Juliet: tharmon@benchmarkrealtyn.com

Murfreesboro: kharrell@benchmarkrealtyn.com

DATE: _____ CHECK AMOUNT: \$ _____ MLS# _____

AGENT NAME: _____

Commercial Cool Springs-112 Cool Springs-115 Hendersonville Midtown Mt. Juliet Murfreesboro

PROPERTY ADDRESS: _____

Trust Money

TRUST MONEY / BUYER(s) NAME: _____

BINDING AGREEMENT DATE: _____ CLOSING DATE: _____

Misc. Fees & Non-Sale Commissions (NOT trust money)

CLIENT(s) NAME: _____

INBOUND REFERRAL FEE RENTAL COMMISSION BPO FEE

OTHER – Explain: _____

Special Instructions: _____

IF COMMISSION IS DUE: DIRECT DEPOSIT CHECK

CHECK COPY

**PLACE CHECK HERE
& COPY**



TURN IN THE FORM WITH THE CHECK COPIED ONTO IT

Attach Original Check with a Paper Clip (NO tape or staple)